



To those with responsibility for looking After Children in Care

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Principal: M C J Barker BEd(Hons), MEd, NPQH

Privacy Notice - Data Protection Act 1998

Prospect Education (Technology) Trust holds personal data about its students who are known to be Children In Care and uses this data to:

- support these children and to monitor their progress
- provide appropriate levels of support and pastoral care, and
- assess how well the Academy services as a whole are doing.

This information includes personal characteristics and details for the services we provide.

We are required to pass on some of this information to the Department for Education (DfE). The DfE uses this information to help with policy development, LA performance management and funding and to assist with the development of good practice.

If you want to see a copy of the information we hold and share about you then please contact Nadine Clarke, Office Manager at the Academy.

If you require more information about how the LA and/or DfE store and use this data please go to the following websites:

http://www.wandsworth.gov.uk and http://www.teachernet.gov.uk/doc/13856/DCSF%20what%20we%20do%20with%20Children's%20data%20v4%20final.doc

If you are unable to access these websites, please contact the LA or the DfE as follows:

Gary Hipple Children's Services Administration Wandsworth Council The Town Hall Wandsworth High Street London SW18 2PU

W: www.wandsworth.gov.uk

E: ghipple@wandsworth.gov.ukT: 020 8871 6000

Public Communications Unit Department for Education Sanctuary Buildings Great Smith Street London SW1P 3BT

W: www.education.gov.uk

- E: <u>info@dcsf.gsi.gov.uk</u>
- **T**: 0870 000 2288

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